



APARRI POLYTECHNIC INSTITUTE - Annual Procurement Plan for FY 2019
RIZAL STREET, MAURA, APARRI, CAGAYAN

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Common- Use Supplies and Materials	INSTRUCTION/FASD/COA	Procurement Service - DBM	First Quarter to Fourth Quarter				MOOE	P1,684,898.31	P1,684,898.31		Common used Office Supplies and Materials
	Training Expenses	INSTRUCTION/FASD/COA	Direct Contracting/Negotiated	Year - round				MOOE	163,000.00	163,000.00		For the provision of training supplies and materials, registration on seminars attended, and expenses related to trainings
	Travelling Expenses	INSTRUCTION/FASD/COA	Negotiated Procurement /Small Value Procurement	Year - round				MOOE	292,000.00	292,000.00		Provisions for the payment of travels and per diems of employees
	Electricity Services	INSTRUCTION/FASD/COA	Negotiated Procurement /Small Value Procurement	Year - round				MOOE	317,000.00	317,000.00		For the provision of electricity services
	Telephone Services	INSTRUCTION/FASD/COA	Negotiated Procurement /Small Value Procurement	Year - round				MOOE	8,000.00	8,000.00		For the provision of telephone services
	Subscription Expense	INSTRUCTION/FASD	Direct Contracting/Negotiated/Small Value Procurement	Year - round				MOOE	4,000.00	4,000.00		For the provisions of learning and information materials
	Other Professional Services	INSTRUCTION/FASD/COA		Year - round				MOOE	3,000.00	3,000.00		Trainings
	Other General Services	INSTRUCTION/FASD/COA	Small Value Procurement	Year - round				MOOE	7,000.00	7,000.00		Contract of service for utility services\
	Fidelity Bond Premiums	INSTRUCTION/FASD	Direct Contracting	Yearly				MOOE	115,000.00	115,000.00		Bonding expenses for accountable officers
	Advertising Expenses	INSTRUCTION/FASD/COA	Shopping - Sec. 52	Year - round				MOOE	12,000.00	12,000.00		For the provision of social marketing advocacy
	Printing and Publications Expense	INSTRUCTION/FASD/COA	Shopping - Sec. 52	Year - round				MOOE	2,000.00	2,000.00		For the provision of printing and publications of news and advocacy materials
	Representation Expense	INSTRUCTION/FASD/COA	Shopping - Sec. 52	Year - round				MOOE	50,000.00	50,000.00		For the provision of catering and accomodation of visitors/guest
	Transportation & Delivery Expense	INSTRUCTION/FASD/COA	Negotiated Procurement /Small Value Procurement	Year - round				MOOE	3,000.00	3,000.00		For the provision of postage/courier of documents
	Repairs and Maintenance	INSTRUCTION/FASD/COA	Shopping - Sec. 52	Year - round				MOOE	445,000.00	445,000.00		Repair / Maintenance of buildings, furnitures & equipments
				TOTAL						P3,105,898.31		


Prepared by:


JUANITO G. DOMINGO
 Administrative Officer I(S.O)

Certified Funds Available:



SHERLY B. NEPOMUCENO, LPT / ROLANDO Q. QUERAL III, MBA, LPT
 Acting Accountant I / Acting Budget Officer

Approved by:


RENATA D. UBINA, PhD.
 VSA III