

b. DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCs  
 The accomplished **SOFT COPY** of the APP-CSE shall be submitted to the following email addresses:

- app.nga.ps@gmail.com- For central and regional offices of all national government agencies
- app.suc.ps@gmail.com- For main and other campuses of all state universities and colleges
- app.gocc.ps@gmail.com- For all central and regional offices of government owned and controlled corporations
- app.deped.ps@gmail.com- For primary and secondary schools
- app.lgu.ps@gmail.com - For Local government units

- Consistent with Circular Letter No.2017-12 dated October 19, 2017, the APP for FY 2018 must be submitted on or before **November 30, 2017**.
- Rename your APP file in the following format: APP2018- Name of Agency- Region (e.g. APP2018 -PS- Central Office).
- For further assistance/clarification, agencies may call the Sales Division of the Procurement Service at telephone nos. (02)561-6094 or (02)689-7750 loc. 4021.

Department/Bureau/Office: (DOLE) TESDA - Aparri Polytechnic Institute  
 Region: 02  
 Address: Rizal St., Maura, Aparri, Cagayan

Agency Account Code: 16 009 16 0000 7

Contact Person: Rolando Q. Queral III, MBA, LPT  
 Position: Admin Aide III (BAC Secretariat)  
 E-mail: [api@tesda.gov.ph](mailto:api@tesda.gov.ph)  
 Telephone/Mobile Nos: (078) 888-2015

Item & Specifications	Unit of Measure	Quantity Requirement																								Price Catalogue
		Jan	Feb	March	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity				
<b>A. AVAILABLE AT PROCUREMENT SERVICE STORES</b>																										
<b>COMMON ELECTRICAL SUPPLIES</b>																										
1	2611702-BT-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	10	5	5	20	405.6	2	4	15	21	425.88	10	5	10	25	507	10	1	4	15	304.2	81	20.28	
2	2611702-BT-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	3	0	6	9	172.8	14	0	10	24	460.8	9	6	10	25	480	6	0	3	9	172.8	67	19.20	
3	2611702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack	1	0	0	1	91.94	0	0	1	1	91.94	1	1	1	25	2298.5	1	0	0	1	91.94	28	91.94	
4	39101609-FL-T01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	tube	13	2	4	19	778.43	5	10	2	17	696.49	3	14	2	25	1024.25	3	0	0	3	122.91	64	40.97	
5	39101628-LB-L01	Ligh Bulb, LED, 7 watts 1 pc in individual box	piece	0	0	9	9	678.51	0	0	0	0	0	0	0	0	25	1884.75	0	0	0	0	0	34	75.39	
6	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll	15	30	5	50	946.5	10	0	10	20	378.6	5	0	3	25	473.25	1	0	0	1	18.93	96	18.93	
<b>COMMON OFFICE SUPPLIES</b>																										
1	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll	5	1	2	8	6133.84	0	0	0	0	0	1	1	0	2	1533.46	0	0	0	0	0	10	766.73	
2	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	15	15	5	35	3104.15	10	5	10	25	2217.25	15	3	5	23	2039.87	10	9	3	20	1773.8	103	88.69	
3	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (5ml)	bottle	40	20	10	70	3481.1	10	5	15	30	1491.9	15	5	15	35	1740.55	15	5	5	20	994.6	155	49.73	
4	13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box	0	0	1	1	205.48	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	205.48	
5	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box	2	0	0	2	421.82	0	1	1	2	421.82	0	0	1	1	210.91	0	1	0	1	210.91	6	210.91	
6	14111525-CA-A01	CARTOLINA, assorted colors	pack	5	2	0	7	469.42	2	0	5	7	469.42	5	0	0	5	335.3	1	0	0	1	67.06	20	67.06	
7	44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	26.89
8	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece	3	3	0	6	229.14	0	0	3	3	114.57	1	0	0	1	38.19	3	0	0	3	114.57	13	38.19	
9	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	2	0	0	2	80.94	2	0	5	7	283.29	0	0	0	0	0	0	0	0	0	0	9	40.47	
10	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	15	6	5	26	204.62	9	4	5	18	141.66	11	3	4	18	141.66	8	3	4	15	118.05	77	7.87	
11	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	13	0	5	18	250.92	11	1	6	18	250.92	9	0	5	14	195.16	9	4	1	14	195.16	64	13.94	
12	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	12	0	1	13	258.44	9	2	3	14	278.32	8	0	1	9	178.92	8	0	1	9	178.92	45	19.88	

13	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	17	0	6	23	945.3	14	1	7	22	904.2	13	0	5	18	739.8	13	4	1	18	739.8	81	41.10
14	44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	40	23	17	80	1460.8	32	10	28	70	1278.2	46	11	15	72	1314.72	42	9	13	55	1004.3	277	18.26
15	44111515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	box	55	5	2	62	4499.34	16	2	16	34	2467.38	16	2	0	18	1306.26	0	2	0	2	145.14	116	72.57
16	44122011-DF-F01	DATA FOLDER, made of chipboard, taglia lock	piece	18	0	7	25	1784.75	0	0	16	16	1142.24	0	0	0	0	0	0	0	0	0	0	41	71.39
17	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box	6	1	3	10	4244.7	0	0	0	0	0	1	0	0	1	424.47	1	0	0	1	424.47	12	424.47
18	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	8	2	0	10	5388	1	0	0	1	538.8	2	0	0	2	1077.6	0	0	0	0	0	13	538.80
19	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD,for legal size doc	box	3	0	3	6	4007.04	0	1	0	1	667.84	0	1	0	1	667.84	0	1	0	0	0	8	667.84
20	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	20	5	1	26	746.46	1	1	0	2	57.42	10	0	1	11	315.81	3	1	0	4	114.84	43	28.71
21	44121506-EN-M01	ENVELOPE, MAILING,white, 80gsm (-5%)	box	3	0	0	3	1025.37	0	0	0	0	0	1	0	0	1	341.79	1	0	0	1	341.79	5	341.79
22	44121504-EN-W01	ENVELOPE, mailing, white, with window	box	1	0	0	1	427.23	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	427.23
23	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	3	2	3	8	92.4	1	0	0	1	11.55	5	1	0	6	69.3	1	1	0	2	23.1	17	11.55
24	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	44	5	2	51	317.73	1	31	4	36	224.28	8	0	27	35	218.05	2	0	0	2	12.46	124	6.23
25	44122118-FA-P01	FASTENER, METAL, 70mm between prongs	box	10	5	4	19	1128.03	3	0	4	7	415.59	12	0	0	12	712.44	5	0	0	3	178.11	41	59.37
26	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	4	1	0	5	367.95	1	0	1	2	147.18	2	0	0	2	147.18	0	0	0	0	0	9	73.59
27	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	7	3	0	10	129.8	1	0	7	8	103.84	3	0	0	3	38.94	6	0	0	6	77.88	27	12.98
28	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set	6	0	1	7	121.17	0	0	4	4	69.24	2	0	0	2	34.62	0	0	0	0	0	13	17.31
29	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle	1	1	1	3	775.5	1	0	0	1	258.5	2	0	0	2	517	0	0	0	0	0	6	258.50
30	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle	2	1	1	4	1211.4	0	0	0	0	0	2	0	0	2	605.7	0	0	0	0	0	6	302.85
31	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	2	2	2	6	1067.52	0	0	1	1	177.92	2	0	1	3	533.76	0	1	0	1	177.92	11	177.92
32	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	2	1	0	3	666.81	0	1	1	2	444.54	1	1	1	3	666.81	0	0	0	0	0	8	222.27
33	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	1	0	0	1	776.59	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	776.59
34	44122011-FO-T01	FOLDER, TAGBOARD, for A4 size documents	pack	2	1	0	3	678.15	0	0	2	2	452.1	2	0	0	2	452.1	0	0	0	0	0	7	226.05
35	44122011-FO-T02	FOLDER, TAGBOARD, for legal size documents	pack	3	0	0	3	625.14	3	0	0	3	625.14	3	0	0	3	625.14	3	0	0	1	208.38	10	208.38
36	31201610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	10	5		15	745.95	5	2	2	9	447.57	5	1	2	8	397.84	1	0	0	1	49.73	33	49.73
37	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	2	1	0	3	161.22	0	0	0	0	0	2	0	0	2	107.48	2	0	0	2	107.48	7	53.74
38	14111609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle	2	0	0	2	1352	0	0	0	0	0	2	0	0	2	1352	0	0	0	0	0	4	676.00
39	44111515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	3	0	0	3	129.78	0	0	0	0	0	3	0	0	3	129.78	0	0	0	0	0	6	43.26
40	44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	5	2	0	7	258.79	2	0	4	6	221.82	5	0	3	8	295.76	3	0	2	5	184.85	26	36.97
41	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	25	16	12	53	566.57	12	3	21	36	384.84	23	12	3	38	406.22	6	1	3	5	53.45	132	10.69
42	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece	1	5	5	11	117.59	1	0	5	6	64.14	2	1	1	4	42.76	1	0	0	1	10.69	22	10.69

43	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece	5	5	4	14	149.66	0	0	7	7	74.83	2	2	2	6	64.14	1	0	0	1	10.69	28	10.69
44	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	29	9	2	40	401.6	13	2	9	24	240.96	17	2	2	21	210.84	7	3	2	12	120.48	97	10.04
45	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece	3	1	0	4	40.16	3	0	5	8	80.32	3	2	2	7	70.28	1	0	0	1	10.04	20	10.04
46	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece	2	0	0	2	20.08	1	0	2	3	30.12	3	2	2	7	70.28	1	0	0	1	10.04	13	10.04
47	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	1	23	0	24	300.48	0	0	23	23	287.96	0	0	0	0	0	25	0	0	25	313	72	12.52
48	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	1	1	0	2	64.9	0	0	2	2	64.9	0	0	0	0	0	1	0	0	1	32.45	5	32.45
49	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	5	0	0	5	221.6	0	2	1	3	132.96	0	0	0	0	0	0	2	0	2	88.64	10	44.32
50	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	5	1	0	6	356.94	2	1	1	4	237.96	2	0	1	3	178.47	4	0	0	3	178.47	16	59.49
51	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad	3	2	0	5	94.95	0	0	0	0	0	2	0	0	2	37.98	0	0	0	0	0	7	18.99
52	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	12	2	5	19	131.29	5	4	4	13	89.83	10	2	5	17	117.47	5	4	2	11	76.01	60	6.91
53	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	11	4	2	17	238.68	4	3	1	8	112.32	9	0	3	12	168.48	3	2	0	5	70.2	42	14.04
54	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	22	13	9	44	6057.04	15	5	7	27	3716.82	33	3	4	40	5506.4	30	4	3	25	3441.5	136	137.66
55	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	30	12	3	45	7242.3	14	3	7	24	3862.56	30	3	3	36	5793.84	13	3	3	15	2414.1	120	160.94
56	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	50	15	7	72	8574.48	40	10	25	75	8931.75	50	10	15	75	8931.75	40	6	10	40	4763.6	262	119.09
57	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	50	5	2	57	7015.56	25	2	15	42	5169.36	25	5	5	35	4307.8	20	2	5	20	2461.6	154	123.08
58	14111503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream	2	0	0	2	190.36	0	0	2	2	190.36	0	0	0	0	0	1	0	0	1	95.18	5	95.18
59	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	roll	1	0	0	1	34.29	1	0	0	1	34.29	0	1	0	1	34.29	0	0	0	0	0	3	34.29
60	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	25	5	1	31	632.4	5	4	5	14	285.6	7	2	3	12	244.8	4	1	0	5	102	62	20.40
61	55121905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece	3	0	0	3	957.21	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	319.07
62	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	5	2	0	7	439.11	3	0	0	3	188.19	4	3	0	7	439.11	3	0	0	3	188.19	20	62.73
63	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	4	2	0	6	584.04	1	0	1	2	194.68	1	0	0	1	97.34	1	0	0	1	97.34	10	97.34
64	44122037-RB-P09	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle	3	3	3	9	2404.26	3	0	5	8	2137.12	7	5	4	16	4274.24	1	1	4	3	801.42	36	267.14
65	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	2	1	0	3	291.12	0	0	0	0	0	3	0	0	3	291.12	0	0	0	0	0	6	97.04
66	4111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	10	3	0	13	209.3	2	0	1	3	48.3	5	0	0	5	80.5	1	0	0	1	16.1	22	16.10
67	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	50	25	10	85	3059.15	40	5	10	55	1979.45	50	15	10	75	2699.25	25	10	7	35	1259.65	250	35.99
68	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	25	10	10	45	1619.55	15	7	5	27	971.73	15	5	5	25	899.75	10	5	3	15	539.85	112	35.99
69	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	10	4	2	16	575.84	6	4	5	15	539.85	10	3	4	17	611.83	7	4	3	10	359.9	58	35.99
70	12171703-SI-P01	STAMP PAD INK, purple or violet	bottle	7	0	0	7	179.34	1	2	1	4	102.48	2	0	2	4	102.48	0	1	0	1	25.62	16	25.62
71	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	6	0	0	6	172.62	0	0	1	1	28.77	3	0	0	3	86.31	0	0	0	0	0	10	28.77
72	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box	7	0	1	8	172.08	2	1	0	3	64.53	4	0	0	4	86.04	3	0	0	3	64.53	18	21.51

73	3151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	20	5	10	35	688.8	10	4	2	16	314.88	9	2	0	11	216.48	8	0	0	5	98.4	67	19.68
74	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	7	5	3	15	859.8	5	3	3	11	630.52	5	4	4	13	745.16	3	0	0	3	171.96	42	57.32
75	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll	5	2	0	7	764.68	1	1	1	3	327.72	3	1	4	8	873.92	2	0	0	2	218.48	20	109.24
76	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	5	4	0	9	261.72	3	3	1	7	203.56	7	1	4	12	348.96	2	0	0	2	58.16	30	29.08
77	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	10	4	6	20	227.2	5	3	4	12	136.32	8	3	4	15	170.4	3	0	0	3	34.08	50	11.36
78	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	12	5	5	22	606.76	2	2	2	6	165.48	5	2	2	9	248.22	3	0	0	3	82.74	40	27.58
79	14111704-TT-P01	TOILET TISSUE PAPER 2-ply sheets, 150 pulls	pack	10	5	3	18	1265.4	6	2	2	10	703	5	2	1	8	562.4	5	0	1	6	421.8	42	70.30
80	3151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll	2	0	0	2	103.84	1	0	1	2	103.84	2	0	0	2	103.84	1	0	0	1	51.92	7	51.92
81	6012124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack	0	1	0	1	133.99	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	133.99
82	43212111-GFA001	Airline Travel	ticket	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00

**COMMON OFFICE DEVICES**

1	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	tube	5	2	3	10	102.2	1	0	1	2	20.44	7	3	3	13	132.86	3	0	0	3	30.66	28	10.22
2	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece	8	2	1	11	226.05	3	2	2	7	143.85	6	5	4	15	308.25	6	0	0	6	123.3	39	20.55
3	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece	2	0	0	2	995.04	0	0	1	1	497.52	0	0	0	0	0	0	1	0	1	497.52	4	497.52
4	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	3	1	0	4	778.76	1	0	0	1	194.69	0	0	1	1	194.69	1	0	0	1	194.69	7	194.69
5	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	5	1	1	7	863.94	1	0	1	2	246.84	3	0	0	3	370.26	1	0	0	1	123.42	13	123.42
6	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	9	4	1	14	199.92	0	0	1	1	14.28	5	0	1	6	85.68	1	0	0	1	14.28	22	14.28
7	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	5	2	2	9	769.05	1	0	1	2	170.9	3	0	0	3	256.35	1	0	0	1	85.45	15	85.45
8	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	piece	1	0	0	1	913.95	0	0	0	0	0	0	1	0	1	913.95	0	0	0	0	0	2	913.95
9	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	6	3	0	9	170.19	1	0	1	2	37.82	3	1	0	4	75.64	1	0	0	1	18.91	16	18.91
10	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	3	1	2	6	309.42	1	0	0	1	51.57	1	0	1	2	103.14	0	0	0	0	0	9	51.57
11	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	6	4	5	15	389.4	2	0	0	2	51.92	3	3	0	6	155.76	0	0	0	0	0	23	25.96

**COMMON JANITORIAL SUPPLIES**

1	47131604-BR-S01	BROOM, soft (tambo)	piece	15	10	7	32	2942.08	5	3	6	14	1287.16	9	3	4	16	1471.04	2	2	0	4	367.76	66	91.94
2	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	14	15	7	36	895.68	1	4	6	11	273.68	8	4	2	14	348.32	2	1	0	3	74.64	64	24.88
3	47131829-TB-C01	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	12	10	5	27	1168.02	3	4	8	15	648.9	10	6	3	19	821.94	3	4	3	10	432.6	71	43.26
4	47131809-CL-P01	CLEANSER, SCOURING POWDER, 350g min/can	can	1	1	6	8	199.04	1	1	4	6	149.28	1	3	1	5	124.4	1	1	1	3	74.64	22	24.88
5	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pouch	15	7	10	32	1245.76	6	3	7	16	622.88	10	3	4	17	661.81	3	2	1	6	233.58	71	38.93
6	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	5	5	5	15	1878	3	0	3	6	751.2	3	2	2	7	876.4	3	0	1	5	626	33	125.20
7	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	6	3	2	11	309.32	2	0	2	4	112.48	4	0	1	5	140.6	2	0	2	4	112.48	24	28.12















133	44103103-HP-M63	TONER CART, HP CF413A (HP410A) magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
134	44103103-HP-M54	TONER CART, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
135	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,228.58	
136	44103103-HP-B39	TONER CART, HP Q5942A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,782.11	
137	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,050.59	
138	44103103-LX-B03	TONER CART, LEXMARK E360H1P, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,229.29	
139	44103103-LX-B05	TONER CART, LEXMARK T650A1P, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,015.62	
140	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,747.26	
141	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,028.48	
142	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,541.76	
143	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,898.69	
144	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,855.42	
145	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,403.55	
146	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,802.30	
147	44103103-SA-B20	TONER CART, SAMSUNG MLT-D203U, black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,842.56	
148	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,572.16	
149	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,267.39	
150	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,531.90	
151	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Blackf, for printer HL-6400DW (12,000 pages)	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,312.22	
152	44103103-CA-B00	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13,935.33	

**B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)**

**COMMON ELECTRICAL SUPPLIES**

1						0	0					0	0					0	0				0	0	0	
2						0	0					0	0					0	0				0	0	0	
3						0	0					0	0					0	0				0	0	0	
4						0	0					0	0					0	0				0	0	0	
5						0	0					0	0					0	0				0	0	0	

**COMMON OFFICE EQUIPMENT**

1						0	0					0	0					0	0				0	0	0	
2						0	0					0	0					0	0				0	0	0	

3						0	0				0	0				0	0				0	0	0	
4						0	0				0	0				0	0				0	0	0	
5						0	0				0	0				0	0				0	0	0	

**COMMON OFFICE SUPPLIES**

1						0	0				0	0				0	0				0	0	0	
2						0	0				0	0				0	0				0	0	0	
3						0	0				0	0				0	0				0	0	0	
4						0	0				0	0				0	0				0	0	0	
5						0	0				0	0				0	0				0	0	0	
6						0	0				0	0				0	0				0	0	0	
7						0	0				0	0				0	0				0	0	0	
8						0	0				0	0				0	0				0	0	0	
9						0	0				0	0				0	0				0	0	0	
10						0	0				0	0				0	0				0	0	0	
11						0	0				0	0				0	0				0	0	0	
12						0	0				0	0				0	0				0	0	0	
13						0	0				0	0				0	0				0	0	0	
14						0	0				0	0				0	0				0	0	0	
15						0	0				0	0				0	0				0	0	0	
16						0	0				0	0				0	0				0	0	0	
17						0	0				0	0				0	0				0	0	0	
18						0	0				0	0				0	0				0	0	0	
19						0	0				0	0				0	0				0	0	0	
20						0	0				0	0				0	0				0	0	0	

**COMMON JANITORIAL SUPPLIES**

1						0	0				0	0				0	0				0	0	0	
2						0	0				0	0				0	0				0	0	0	
3						0	0				0	0				0	0				0	0	0	
4						0	0				0	0				0	0				0	0	0	
5						0	0				0	0				0	0				0	0	0	

CONSUMABLES																									
1						0	0				0	0				0	0				0	0	0		
2						0	0				0	0				0	0				0	0	0		
3						0	0				0	0				0	0				0	0	0		
4						0	0				0	0				0	0				0	0	0		
5						0	0				0	0				0	0				0	0	0		
6						0	0				0	0				0	0				0	0	0		
7						0	0				0	0				0	0				0	0	0		
8						0	0				0	0				0	0				0	0	0		
9						0	0				0	0				0	0				0	0	0		
10						0	0				0	0				0	0				0	0	0		
11						0	0				0	0				0	0				0	0	0		
12						0	0				0	0				0	0				0	0	0		
13						0	0				0	0				0	0				0	0	0		
14						0	0				0	0				0	0				0	0	0		
15						0	0				0	0				0	0				0	0	0		
16						0	0				0	0				0	0				0	0	0		
17						0	0				0	0				0	0				0	0	0		
18						0	0				0	0				0	0				0	0	0		
19						0	0				0	0				0	0				0	0	0		
20						0	0				0	0				0	0				0	0	0		
21						0	0				0	0				0	0				0	0	0		
22						0	0				0	0				0	0				0	0	0		
23						0	0				0	0				0	0				0	0	0		
24						0	0				0	0				0	0				0	0	0		
25						0	0				0	0				0	0				0	0	0		
26						0	0				0	0				0	0				0	0	0		
27						0	0				0	0				0	0				0	0	0		
28						0	0				0	0				0	0				0	0	0		
29						0	0				0	0				0	0				0	0	0		

30						0	0				0	0				0	0				0	0	0	
----	--	--	--	--	--	---	---	--	--	--	---	---	--	--	--	---	---	--	--	--	---	---	---	--

**Office Equipment and Accessories**

1						0	0				0	0				0	0				0	0	0	
2						0	0				0	0				0	0				0	0	0	
3						0	0				0	0				0	0				0	0	0	
4						0	0				0	0				0	0				0	0	0	
5						0	0				0	0				0	0				0	0	0	
6						0	0				0	0				0	0				0	0	0	
7						0	0				0	0				0	0				0	0	0	
8						0	0				0	0				0	0				0	0	0	
9						0	0				0	0				0	0				0	0	0	
10						0	0				0	0				0	0				0	0	0	

**Office Supplies**

1						0	0				0	0				0	0				0	0	0	
2						0	0				0	0				0	0				0	0	0	
3						0	0				0	0				0	0				0	0	0	
4						0	0				0	0				0	0				0	0	0	
5						0	0				0	0				0	0				0	0	0	
6						0	0				0	0				0	0				0	0	0	
7						0	0				0	0				0	0				0	0	0	
8						0	0				0	0				0	0				0	0	0	
9						0	0				0	0				0	0				0	0	0	
10						0	0				0	0				0	0				0	0	0	

**Audio and visual presentation and composing equipment**

1						0	0				0	0				0	0				0	0	0	
2						0	0				0	0				0	0				0	0	0	
3						0	0				0	0				0	0				0	0	0	
4						0	0				0	0				0	0				0	0	0	
5						0	0				0	0				0	0				0	0	0	
6						0	0				0	0				0	0				0	0	0	

7							0	0				0	0				0	0				0	0	0	
8							0	0				0	0				0	0				0	0	0	
9							0	0				0	0				0	0				0	0	0	
10							0	0				0	0				0	0				0	0	0	

**Photographic or filming or video equipment**

1							0	0				0	0				0	0				0	0	0	
2							0	0				0	0				0	0				0	0	0	
3							0	0				0	0				0	0				0	0	0	
4							0	0				0	0				0	0				0	0	0	
5							0	0				0	0				0	0				0	0	0	
6							0	0				0	0				0	0				0	0	0	
7							0	0				0	0				0	0				0	0	0	
8							0	0				0	0				0	0				0	0	0	
9							0	0				0	0				0	0				0	0	0	
10							0	0				0	0				0	0				0	0	0	

**Cleaning Equipment and Supplies**

1							0	0				0	0				0	0				0	0	0	
2							0	0				0	0				0	0				0	0	0	
3							0	0				0	0				0	0				0	0	0	
4							0	0				0	0				0	0				0	0	0	
5							0	0				0	0				0	0				0	0	0	
6							0	0				0	0				0	0				0	0	0	
7							0	0				0	0				0	0				0	0	0	
8							0	0				0	0				0	0				0	0	0	
9							0	0				0	0				0	0				0	0	0	
10							0	0				0	0				0	0				0	0	0	

**Paper Materials and Products**

1							0	0				0	0				0	0				0	0	0	
2							0	0				0	0				0	0				0	0	0	
3							0	0				0	0				0	0				0	0	0	

4						0	0				0	0				0	0				0	0	0	
5						0	0				0	0				0	0				0	0	0	
6						0	0				0	0				0	0				0	0	0	
7						0	0				0	0				0	0				0	0	0	
8						0	0				0	0				0	0				0	0	0	
9						0	0				0	0				0	0				0	0	0	
10						0	0				0	0				0	0				0	0	0	

Lighting and fixtures and accessories

1						0	0				0	0				0	0				0	0	0	
2						0	0				0	0				0	0				0	0	0	
3						0	0				0	0				0	0				0	0	0	
4						0	0				0	0				0	0				0	0	0	
5						0	0				0	0				0	0				0	0	0	
6						0	0				0	0				0	0				0	0	0	
7						0	0				0	0				0	0				0	0	0	
8						0	0				0	0				0	0				0	0	0	
9						0	0				0	0				0	0				0	0	0	
10						0	0				0	0				0	0				0	0	0	

Electrical equipment and components and supplies

1						0	0				0	0				0	0				0	0	0	
2						0	0				0	0				0	0				0	0	0	
3						0	0				0	0				0	0				0	0	0	
4						0	0				0	0				0	0				0	0	0	
5						0	0				0	0				0	0				0	0	0	
6						0	0				0	0				0	0				0	0	0	
7						0	0				0	0				0	0				0	0	0	
8						0	0				0	0				0	0				0	0	0	
9						0	0				0	0				0	0				0	0	0	
10						0	0				0	0				0	0				0	0	0	

Computer Supplies



1						0	0				0	0				0	0				0	0	0	
2						0	0				0	0				0	0				0	0	0	
3						0	0				0	0				0	0				0	0	0	
4						0	0				0	0				0	0				0	0	0	
5						0	0				0	0				0	0				0	0	0	
6						0	0				0	0				0	0				0	0	0	
7						0	0				0	0				0	0				0	0	0	
8						0	0				0	0				0	0				0	0	0	
9						0	0				0	0				0	0				0	0	0	
10						0	0				0	0				0	0				0	0	0	

**Computer Equipment and Accessories**

1						0	0				0	0				0	0				0	0	0	
2						0	0				0	0				0	0				0	0	0	
3						0	0				0	0				0	0				0	0	0	
4						0	0				0	0				0	0				0	0	0	
5						0	0				0	0				0	0				0	0	0	
6						0	0				0	0				0	0				0	0	0	
7						0	0				0	0				0	0				0	0	0	
8						0	0				0	0				0	0				0	0	0	
9						0	0				0	0				0	0				0	0	0	
10						0	0				0	0				0	0				0	0	0	

**\*Other Categories**

1	Travelling Expenses	241.00	12.8	12.76	13	38.56	38560	25	25	32	81.94	81940	20	20.05	20.2	60.25	60250	20	20.05	20.2	60.25	60250	241	1,000.00
2	Training Expenses	124.00	6.2	6.2	7.44	19.84	19840	14.05	14.05	14.06	42.16	42160	10.33	10.33	10.34	31	31000	10.33	10.33	10.34	31	31000	124	1,000.00
3	Fuel, Oil and Lubricants Expenses	3.00			0.48	0.48	480			1.02	1.02	1020			0.75	0.75	750			0.75	0.75	750	3	1,000.00
4	Electricity Expenses	258.00	13.76	13.76	13.76	412.8	41280	29.24	29.24	29.24	87.72	87720	21.5	21.5	21.5	64.5	64500	21.5	21.5	21.5	64.5	64500	258	1,000.00
5	Landline Expenses	12.00	1	1	1	3	3000	1	1	1	3	3000	1	1	1	3	3000	1	1	1	3	3000	12	1,000.00
6	Other Professional Services	5.00			0.8	0.8	800			1.7	1.7	1700			1.25	1.25	1250			1.25	1.25	1250	5	1,000.00
7	Other General Services	5.00			0.8	0.8	800			1.7	1.7	1700			1.25	1.25	1250			1.25	1.25	1250	5	1,000.00
8	School Buildings	370.00	19.73	19.73	19.74	59.2	59200	41.9	41.9	42	125.8	125800	30.8	30.8	30.9	92.5	92500	30.8	30.8	30.9	92.5	92500	370	1,000.00



9	Fidelity Bond Premiums		20			20	20000			30	30	30000	20		19	39	39000				0	0	89	1,000.00	
10	Advertising Expenses	5.00			0.8	0.8	800			1.7	1.7	1700			1.25	1.25	1250				1.25	1.25	1250	5	1,000.00
11	Printing and Publication Expenses					0	0				0	0			1	1	1000				0	0	1	1,000.00	
12	Representaiton and Delivery Expenses	40.00	2.13	2.13	2.14	6.4	6400	4.5	4.5	4.6	13.6	13600	3.33	3.33	3.34	10	10000	3.33	3.33	3.34	10	10000	40	1,000.00	
13	Transportation and Delivery Expenses	2.00			0.5	0.5	500			0.5	0.5	500			0.5	0.5	500				0.5	0.5	500	2	1,000.00
14	Rents-Motor Vehicles	4.00	0.213	0.213	0.214	0.64	640	0.45	0.45	0.46	1.36	1360	0.33	0.33	0.34	1	1000	0.33	0.33	0.34	1	1000	4	1,000.00	
15	Library and Other Reading Materils Subscription Expenses	4.00	0.213	0.213	0.214	0.64	640	0.45	0.45	0.46	1.36	1360	0.33	0.33	0.34	1	1000	0.33	0.33	0.34	1	1000	4	1,000.00	

<b>C. TOTAL (A + B):</b>																							<b>P</b>			
<b>D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>																							<b>P</b>			
<b>E. GRAND TOTAL (C + D)</b>																							<b>P</b>			
<b>F. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:</b>																										
<b>G. MONTHLY CASH REQUIREMENTS</b>																										
G.1 Available at Procurement Service Stores						446,562.01																			<b>P</b>	
G.2 Other Items not available at PS but regularly purchased from other sources						192,940.00																				<b>P</b>
<b>TOTAL MONTHLY CASH REQUIREMENTS</b>						<b>639,502.01</b>																				<b>P</b>

\*Other categories that are not indicated herein  
 \*\*Prices are FOB Manila/Applicable for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:  
  
 ROLANDO Q. QUERAL III, MBA, LPT  
 AAIII (BAC Secretariat)

Certified Funds Available /  
 Certified Appropriate Funds Available:  
 /   
 SHERLY B. NEPOMUCENO, LPT / ROLANDO Q. QUERAL III, MBA, LPT  
 Acting Accountant I / Acting Budget Officer

Approved by:  
  
 RENATO D. UBINA, PhD  
 Vocational School Administrator III

TOTAL AMOUNT
1,642.68
1,286.40
2,574.32
2,622.08
2,563.26
1,817.28
7,667.30
9,135.07
7,708.15
205.48
1,265.46
1,341.20
-
496.47
364.23
605.99
892.16
894.60

3,329.10
5,058.02
8,418.12
2,926.99
5,093.64
7,004.40
5,342.72
1,234.53
1,708.95
427.23
196.35
772.52
2,434.17
662.31
350.46
225.03
1,551.00
1,817.10
1,957.12
1,778.16
776.59
1,582.35
2,083.80
1,641.09
376.18
2,704.00
259.56
961.22
1,411.08
235.18

299.32
973.88
200.80
130.52
901.44
162.25
443.20
951.84
132.93
414.60
589.68
18,721.76
19,312.80
31,201.58
18,954.32
475.90
102.87
1,264.80
957.21
1,254.60
973.40
9,617.04
582.24
354.20
8,997.50
4,030.88
2,087.42
409.92
287.70
387.18

1,318.56
2,407.44
2,184.80
872.40
568.00
1,103.20
2,952.60
363.44
133.99
-
286.16
801.45
1,990.08
1,362.83
1,604.46
314.16
1,281.75
1,827.90
302.56
464.13
597.08
6,068.04
1,592.32
3,071.46
547.36
2,764.03
4,131.60
674.88

3,081.43
2,725.50
6,424.65
27,824.16
3,111.78
1,654.80
2,222.24
3,533.64
23,858.72
-
-
32,448.00
5,202.57
-
14,747.40
13,656.28
52,782.08
7,639.31
23,333.35
15,699.75
19,550.00
-
29,218.28
62,300.16
55,085.88
8,411.60
11,854.34
-
-
-

16,548.48
2,758.08
179,437.45
36,587.28
-
-
-
-
-
-
7,523.12
34,681.46
7,852.50
6,036.77
-
-
-
14,990.92
-
13,790.40
264.99
-
-
-
-
-
-













-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-











-
-
-
-
-
-
-
-
-
-



-
-
-
-
-
-
-
-
-
-
-
-
-



241,000.00
124,000.00
3,000.00
258,000.00
12,000.00
5,000.00
5,000.00
370,000.00

89,000.00
5,000.00
1,000.00
40,000.00
2,000.00
4,000.00
4,000.00
<b>2,183,998.93</b>
<b>218,399.89</b>
<b>2,402,398.82</b>
1,020,998.93
1,163,000.00
<u>2,183,998.93</u>

---